

Saltwater Sportfishing Show ~ presented by Oregon Coalition for Educating Anglers (OCEAN)

Rules and Regulations for Tradeshow Vendors

Confirmation of booth(s) or boat space(s).

The process to confirm exhibit space in the Saltwater Sportfishing Show is as follows:

- Vendor must complete the booth(s)/boat space(s) request form and send it to show management.
- Upon written approval of requested space from show management, **vendor must:**
 - **sign the contract acknowledging having read and agreed to the rules and regulations.**
 - **complete payment required to confirm.**
- Show management will provide written confirmation details.
- Vendor will acknowledge in writing receipt of the confirmation.

Cancellation Policy

Space cancellation must be requested in writing no later than 60 calendar days prior to the show dates. Any refunds will be at the discretion of show management.

Exhibit Standards

Show management shall have the right to prohibit any exhibit or part of an exhibit that in its opinion is not suitable to or not in keeping with the character or purpose of the show. Exhibits must conform to the size of the contracted space and must not obstruct any other exhibit space. Show Management reserves the right to interpret and remove from the Exhibition program materials, advertising or literature that they deem in "bad taste." Fastening materials to the building walls, floors or columns is prohibited unless approved by Oregon State Expo Center.

Tradeshow Hours

Exhibitors must abide by Tradeshow hours. ***Dismantling or packing of any booth materials is not permitted until the Exhibit closes and attendees have left the building.***

Assignment of Space

Space will be assigned based on available space and receipt date of contract and payment. We'll make every effort to accommodate your requests upon acceptance of vendor's application.

Sublease

Exhibitor shall not sublet the booth space provided, nor shall Exhibitor assign this contract in whole or part without prior written consent of Show Management.

Exhibit Space/Operation and Activities of Exhibit Booths

Exhibits must be maintained by at least one company representative. Exhibitor personnel are prohibited from soliciting business anywhere in the facility outside their exhibit space. All advertisements and sales promotion materials must be distributed from the exhibitor's booth. Exhibitor shall not enter into another exhibitor's space when unattended without invitation. Exhibitors must comply with all applicable federal, state and local laws. All balloons used for decoration must be properly disposed of. Failure to do so will result in charges to the exhibitor.

Exhibitor shall be responsible for providing and paying for all materials and equipment necessary for Exhibitor to participate in the show. All activities of the Exhibitor, including but not limited to, product demonstration/presentations, literature distribution, and sales lead generation, shall take place only within the perimeter of Exhibitor's space unless approved by show management. Exhibitor shall not obstruct aisle ways or infringe upon the space or rights of other Exhibitors.

Safety

All materials and installations must conform to the requirements of the building and inspection authorities having local jurisdiction.

Security/Insurance/Indemnity/Limitation of Liability

Neither Show Management, show sponsors, show service contractors nor the facility will be held responsible for any loss, damage, injury or theft that may occur to the exhibitor or to the exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the exhibit contract, and the exhibitor upon signing of contract and/or paying for booth space, expressly releases Show Management, show sponsors, show service contractors and the facility and agrees to indemnify same against any and all claims for loss, damage or injury. Any damage to the facility due to carelessness of the exhibitor must be paid for or service contractors shall not be held responsible for any damage to exhibitor's business or for failure to provide exhibit space. ***Exhibitor is required to provide proof of insurance.***

Matters Not Covered

Show Management reserves the right to rule on all matters pertaining to the Exhibition, whether expressly mentioned or not, and the exhibitor, by submitting the registration form for exhibit space, agrees that all rulings shall be binding upon both the exhibitor and Show Management. The aforementioned items covered by this contract may be amended at any time by Show Management in the interest of the Exhibition and notice thereof shall be binding on exhibitors equally with the foregoing rules set forth in this contract.

"Show management" refers to the designated representative for Oregon Coalition for Educating Anglers (OCEAN)